



How to Change the Toner on Your Ricoh/Savin MP & IM Series

1. Open the front panel



2. Remove the toner cartridge



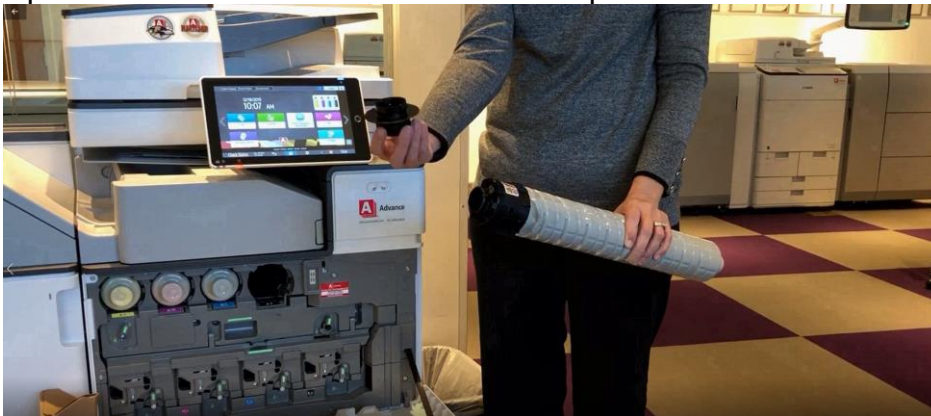
For More Information:

Contact an Advance Expert:

410.628.0490 or Dispatch@advancestuff.com



3. Open the new toner and twist off black cap



4. Insert new cartridge into the designated area with the arrow up and facing the machine



5. Close the panel door

[Click here to view our how-to video!](#)

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